



RIVERSIDE PUBLIC SCHOOL

755 Brunel Road
Huntsville, ON P1H 1Z3

Phone: 705-789-2282
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Mrs. Mary Lou Lefler
Principal

Mrs. Teri Brunner
Vice Principal

September 2017

Dear Parents

As a school council member, you can help your council discover new and exciting ways to contribute to the education of students in your school. Education is a partnership involving parents, students, teachers, principals, school boards, government, and the community. Your involvement in the council gives you the opportunity to strengthen that partnership, and to be part of a dedicated team working to ensure a high quality of education and an accountable education system for the children of Ontario. Your participation can make a difference! You can choose to attend the meetings as a parent representative or you can put forth your name to be a member of the council in an elected position. **We are holding our annual school council elections at our next meeting on October 16th at 6:30.** The elected positions include chair, co-chair, secretary and treasurer. The parent representative will alternatively refer to all members who attend meetings.

The following is a description of the various roles of the council:

The Chair/Co-Chairs - The chair/co-chairs of the council are elected by the council members and must be a parent or parents who are not employed by the school board. The chair/co-chairs are voting members who, in addition to performing the same duties as other council members, might:
arrange for meetings; prepare agendas; chair council meetings; ensure that minutes of council meetings are recorded and maintained; communicate with the school principal on behalf of the council

Secretary - The secretary takes minutes of the meeting. They send them to the Chair and Principal for approval. Once reviewed the minutes are posted on the School's website and on the school council information board.

Treasurer- The treasurer keeps tract of the monies raised and allocated. All bank deposits are made by the school secretary. Deposit slips must be filled out and money rolled prior to deposit.

Parent Representatives - Parent representatives are voting members who: participate on any committees established by the school council; contribute to the discussions of the school council; solicit the views of other parents and members of the community to share with the school council.

If you are interested in putting your name forward for a position please fill out the attached nomination form and send it into the office by October 13th.

Mary Lou Lefler
Principal
Riverside Public School
705-789-2282



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SCHOOL COUNCIL PARENT SELF NOMINATION FORM

- I wish to declare my candidacy for an elected position as a parent/guardian representative on the school council.

Name: _____

Address: _____

Home phone: _____ Business Phone: _____

E-mail: _____

I am the parent/guardian of _____ who is currently registered at this school in grade _____.
(Name of student)

I am an employee of the board Yes No

Candidate's signature: _____ Date: _____

PLEASE RETURN BY FRIDAY, OCTOBER 13, 2017